



# Facilitates **Green Channel** Route for Doing Business in India & Abroad

Permits Duty Free export/import of your goods  
in more than 75 countries



**Federation of Indian Chambers of Commerce & Industry (FICCI), New Delhi**  
India's Sole National Issuing and Guaranteeing Association (NIGA) for ATA Carnet system



## What is an ATA Carnet?

ATA Carnet is an international Customs document that allows for the temporary importation of goods into a foreign country without having to pay duties or taxes. It is also known as the "Merchandise Passport" and is used for the purposes of exhibitions, fairs, and other similar activities abroad.

The ATA Carnet simplifies customs procedures for temporary exports/imports and eliminates the need for customs bonds, guarantees, and other security measures that would otherwise be required. This makes the process of temporary exporting/importing goods much simpler and more convenient for businesses.

The ATA Carnet system was created by the customs and the chambers of commerce worldwide and is recognized by over 75 countries including India. The carnet simplifies the customs process for temporarily imported goods by providing a single document that serves as a guarantee of payment for duties and taxes, if applicable, in all participating countries.

The initials "ATA" are an acronym of the French and English words for "Admission Temporaire/ Temporary Admission".

**In India, ATA Carnets are issued under the guarantee and authority of FICCI.**

## Who May Use an ATA Carnet?

- Exhibitors and trade show organizers: to transport exhibition goods to and from foreign countries.
- Film and television production companies: to transport equipment and sets for filming abroad.
- Professional and sports equipment users: to transport equipment for competitions, concerts, and shows.
- Researchers and scientific organizations: to transport scientific equipment for research purposes, testing, demonstration & calibration.
- Manufacturers and suppliers: to transport samples and prototypes for trade fairs and exhibitions.

**It is important to note that not all countries accept ATA Carnets, and there may be restrictions on the type of goods that can be temporarily imported or exported using this document. Before using an ATA Carnet, it is recommended to verify the requirements and restrictions with the relevant authorities in the country of destination.**

## Goods Covered:

- Commercial samples: e.g. jewellery, apparel, watches, leather goods, etc.
- Goods for display or use at international exhibitions, trade shows or similar events, such as, various types of products/equipment, antiques, paintings and other works of art, display booths/stands, etc.
- Professional equipment which includes: press, sound and television broadcasting equipment, cinematographic equipment, musical instruments, costumes, theatrical effects and sets, equipment for seminars, meetings, demonstration, testing, maintaining or repairing machinery, equipment for use by surgeons, archaeologists, zoologists, entertainers, lecturers, sportsmen etc.

## Items Excluded from ATA Carnet

- Consumable/disposable items.
- Items intended to be given away.  
Such as paint, cleaning materials, food, oils, leaflets and brochures, which are considered as “consumable items” and intended to be given away, disposed of, or utilized abroad, are excluded from the ATA Carnet system as they would not ordinarily be re-exported.
- Items already sold or offered for sale.
- Unmounted gems or gemstones; theatrical make-up, etc.
- Alcoholic beverages, tobacco and fuels, etc.
- Goods intended for processing or repair.

## Why Use an ATA Carnet?

The ATA Carnet:

- Simplifies customs procedures.

It allows exporters and business professionals to use a single document for most customs transactions and to make arrangements in advance, at a pre-determined cost, in Indian Rupees. It also eases re-entry into India.

- Reduces business costs. It eliminates the need to pay the duties and taxes or to post the security normally required at the time of importation in all countries visited.
- Saves time and paperwork. It allows for an unlimited number of trips, within the ATA Carnet's one-year window of validity, to any of the countries that are part of the Carnet system without having to re-apply for new documents.





## Countries accept ATA Carnets:

Currently, more than 75 participating countries around the globe, with more joining regularly, accept ATA Carnets. For the current listing, please visit

**FICCI ATA Carnet website [www.atacarnet.in/ATA Countries](http://www.atacarnet.in/ATA_Countries)**



## Procedure to obtain an ATA Carnet:

All applications must be submitted electronically via [www.atacarnet.in/Apply Online](http://www.atacarnet.in/Apply Online)

### List of Documents required:

- Application & Undertaking Form - Will be generated online. This contains a declaration in which applicants accept liability for non-repatriation of any goods and unconditional liability to reimburse all costs, etc. should the terms of the ATA Carnet be breached.
- Complete Invoice details (Detailed description of goods, their corresponding values, name of the countries to be visited, means of transport, packaging details etc.)
- Security deposit for an amount equivalent to the highest rate of duty and taxes applicable to the goods in the country of importation and transit plus a further 10%. The amount of security required will be advised online.

The security must be given in one of the following forms:

- Cash (NEFT/RTGS/Demand draft)
- Guarantee given by a bank in the specific format approved by FICCI.  
To download format, please visit [www.atacarnet.in](http://www.atacarnet.in)
- Processing fees - Will be advised online. The fee is determined by the value of the shipment, the number of countries to be visited. For fee schedule, please visit [www.atacarnet.in](http://www.atacarnet.in)  
Discounted fees are offered to MSMEs/Members.
- The Demand Draft should be in Favor of FICCI, payable at Delhi
- All documents in original need to be submitted to FICCI.

For more information visit [www.atacarnet.in](http://www.atacarnet.in)

### Visit to Taiwan for Exhibitions/Fairs?

Please Contact FICCI to avail FICCI/TAITRA Carnets – A similar service like Carnet for carrying exhibits/samples to Taiwan for Exhibitions/Fairs.





## Validity Period of ATA Carnets

A Carnet is valid for a maximum period of 12 months from the date of issue. The validity period of a Carnet cannot be extended or renewed.

If the validity period is exceeded, duty, taxes and penalty charges will be incurred, despite proof that the goods were eventually re-exported/re-imported. Any such charges incurred will be the liability of ATA Carnet holder.



## Authorized custom ports for ATA Carnet clearance in India:

In India, goods under ATA Carnets are allowed to enter through the following customs stations:

- Delhi
- Mumbai
- Chennai
- Kolkata
- Cochin
- Ahmedabad
- Hyderabad ICD
- Bangalore
- ICD Dadri, Noida, UP.
- Jaipur
- Goa

## Refund of Security deposit:

- Upon completion of the final trip, the original ATA Carnet, including used and unused counterfoils and vouchers, must be returned to FICCI
- To discharge the liability of an ATA carnet, proof of re-exportation/ re-importation of goods covered under it, has to be submitted. It is important to obtain the correct customs verification of entry and exit from each country visited. Failure to do so may well lead to Customs duty and a penalty or tax being imposed.
- **Sale of goods under ATA Carnet is not allowed.** It is technically a violation of the Carnet agreement. Knowing that this sometimes happens, however, it is advised that the seller, to protect against any subsequent Customs claims by any country, must obtain an itemized receipt specifying that appropriate duties and taxes were paid, eg. Bill of Entry acquitting Carnet. Failure to produce correct evidence will result in non-refund of the security deposit.
- Please note non-fulfillment of discharge obligation of a carnet can cause forfeiture of the security deposit, besides other procedures as per law.

Provided there is no evidence of the carnet entering into dispute, the deposit / bank guarantee will be released as soon as possible.

All the payments have to be made in Indian Rupees.



## **Now professional equipment can be imported on ATA Carnets into India.**

For information on import of professional equipment, please go through the CBIC Notification No. 04/2018 dated 18th January 2018.

### **ATA Carnet in India:**

Operationalized by Notification No. 157/90 Customs, as amended.

Initially in India, ATA Carnet system dealt with only those goods covered under the government approved exhibitions/fairs or similar events. However, with effect from 5th October 2016, CBIC vide Notification No. 58/2016-Cus extended the scope of ATA Carnet to cover private exhibitions/fairs or similar events.

The scope of system has been further expanded vide CBIC Notification No. 04/2018 dated 18th January 2018 to cover professional equipment meant for TV/film shoot, press/media coverage, sporting events, testing & calibration etc.



## About FICCI

Established in 1927, FICCI is the largest and oldest apex business organisation in India. Its history is closely interwoven with India's struggle for independence, its industrialization, and its emergence as one of the most rapidly growing global economies.

A non-government, not-for-profit organisation, FICCI is the voice of India's business and industry. From influencing policy to encouraging debate, engaging with policy makers and civil society, FICCI articulates the views and concerns of industry. It serves its members from the Indian private and public corporate sectors and multinational companies, drawing its strength from diverse regional chambers of commerce and industry across states, reaching out to over 2,50,000 companies.

FICCI provides a platform for networking and consensus building within and across sectors and is the first port of call for Indian industry, policy makers and the international business community.

## CONTACT

**Ms S. Vijayalakshmi**  
Director

**Ms Meenal Sahai/Ms Rekha Sapra**

### **FICCI - New Delhi**

Federation House, Tansen Marg, New Delhi 110001

**Tel:** +91 11-23738760-70; 321/499 | **Fax:** 011-23721504;23320714

**Email:** vijayalakshmi.s@ficci.com; atacarnet@ficci.com; meenal.sahai@ficci.com; rekha.sapra@ficci.com

**Website:** www.ficci.com | www.atacarnet.in

#### **FICCI Andhra Pradesh State Office**

8-2-601, Plot # 13, 4th Floor, NNR Arcade  
Above South Indian Bank  
Road Number 10, Banjara Hills Hyderabad- 500 034  
**Email:** ficciap@ficci.com

#### **FICCI Assam State Office**

FICCI, North-East Advisory Council & Assam State Office  
7th Floor, Amrit Enclave, M.R. Dewan Road, Opp.  
East Point Tower, Bamunimaidam, Guwahati - 781 021  
**Tel:** +91 361-2653010  
**Email:** biswajit.chakrabarty@ficci.com

#### **FICCI Gujarat State Office**

A-311, Safal Pegasus  
100 ft Road, Prahladnagar, Ahmedabad - 380 015  
**Tel:** +91 79-26937581/82  
**Email:** gujarat@ficci.com

#### **FICCI Jammu & Kashmir State Office**

**Tel:** +919911221482  
**Email:** arshad.danish@ficci.com

#### **FICCI Jharkhand State Office**

A-351, Road No 5, Ashok Nagar  
Ranchi - 834 002

#### **FICCI Karnataka State Office**

S-715, South Block, Manipal Centre, 47,  
Dickenson Road, Bangalore 560 042  
**Tel:** +91 80-25582498/25581944  
**E-mail:** karnataka@ficci.com

#### **FICCI Kerala State Office**

7th Floor, Alpha Plaza Building  
K.P. Vallon Road, North End Kadvanthra Junction  
Cochin - 682 020, Kerala  
**Tel:** +91 0484 4058041/42  
**Email:** kesc@ficci.com

#### **FICCI Madhya Pradesh State Office**

33, Nadir Colony, Shamla Hills, Bhopal - 462 013  
**Tel:** +91 755-2660965  
**Email:** shantanu.tripathi@ficci.com

#### **FICCI Maharashtra State Office**

Krishnamai Cooperative Housing Society Ltd  
Ground Floor, Plot No. 33-B, Pochkhanwala Road  
Worli, Mumbai - 400 030  
**Tel:** +91 22-24966633-39 (0), 24968000 (PABX)  
**Email:** msc@ficci.com

#### **FICCI Odisha State Office**

**Tel:** +91 674-2540680  
**Email:** sanjeev.mohanty@ficci.com

#### **FICCI - Punjab, Haryana & Himachal Pradesh Regional**

Advisory Council  
SCO-20-21, Sector-9 D, Madhya Marg,  
Chandigarh - 160 009  
**Tel:** +91172508 88782  
**Email:** gb.singh@ficci.com

#### **FICCI-Rajasthan State Office**

202 Gravita Tower,  
A-27-B, Shanti Path, Tilak Nagar, Jaipur - 302 004  
**Tel:** +91 141-2621345, 4061345  
**Email:** atul.sharma@ficci.com

#### **FICCI - Tamil Nadu State Office**

Hariram Building, 2nd Floor  
No. 37/6 (Old No.16/6), College Road, Chennai 600 006  
**Tel:** +91 44 42849614/15  
**Email:** tnsc@ficci.com

#### **FICCI Telangana State Office**

8-2-601, Plot # 13, 4th Floor, NNR Arcade  
Above South Indian Bank  
Road Number 10, Banjara Hills Hyderabad- 500 034

#### **FICCI-Uttar Pradesh State Office**

P-135, Nehru Enclave  
Gomti Nagar, Lucknow - 226 010  
**Tel:** +91 9793996633  
**Email:** amit.gupta@ficci.com

#### **FICCI - West Bengal State Office**

Shubham Building, 9th Floor, Unit No: 901 & 902,  
1, Rawdon Street, Kolkata 700 017  
**Tel:** +91 33-40067210, 40035347  
**Email:** wbsc@ficci.com